

Avon Housing Authority

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MINUTES REGULAR MONTHLY MEETING April 24, 2020 3:00 P.M.

The Avon Housing Authority held a regular meeting on Friday, April 24, 2020 at 3:00 p.m. virtually via GoToMeeting. Chairman Jensen called the meeting to order at 3:11 p.m.

Board Members virtually Present:

M. Janet Jensen	Chairman
Kevin Edwards	Vice Chairman
Judy Laniewski	Treasurer

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

None

Maintenance report was tabled.

Approval of the January 29, 2020 Regular Meeting Minutes – Agenda listed regular minutes of January 29, 2020, however that was incorrect as those minutes were approved at the February 26, 2020 meeting.

Approval of the January 2020 Operating & Balance Statements. This was listed incorrectly on the Agenda, as these Statements were approved at the February 2020 meeting.

Approval of the Vouchers through February 26, 2020 were tabled.

Executive Director's Report:

Vacancy and lease activity since the February 26, 2020 Board Meeting:

19D	Vacant – 11/1/19 – Family- Leased
8A	Vacant – 11/1/19 – Nursing Home
21C	Vacant 11/8/19 – transfer *Correction
8C	Vacant 2/1/20 – other
8B	Vacant 4/1/2020 – Long Term Care

FY20 Budget Update – Budget was approved March 10, 2020

The Board was presented with the Regular Meeting Minutes of February 26, 2020.

M/Laniewski, S/Edwards. Motion to approve the minutes of the Regular Board Meeting, February 26, 2020 as presented. Unanimous vote, motioned passed.

The Board was presented with the February 2020 Operating and Balance Statements.

M/Laniewski, S/Edwards. Motion to approve the February 2020 Operating & Balance Statements as presented. Unanimous vote, motion passed.

Common Hallway Painting Project# 018041 update. This job project has been completed.

Exterior Door Replacement Project# 018042 update – the bidding for this project has been put on hold due to COVID-19.

Next Board Meeting to be held May 12, 2020 at 5:00 pm.

M/Edwards, S/Laniewski. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to approve the Certificate of Final Completion for the Common Hallway Painting Project# 018041. Unanimous vote, motion passed.

M/Edwards, S/Laniewski. Motion to adjourn meeting at 3:29 p.m. Unanimous vote, motion passed.

Respectfully submitted,

Sherry L. Guilbault
Secretary/Executive Director