

Avon Housing Authority

One Fellowship Circle * Avon, MA 02322
(508) 588-1847 * (508) 588-2098 FAX
avonha@comcast.net

MINUTES REGULAR MONTHLY MEETING December 12, 2017 4:00 P.M.

The Avon Housing Authority held a regular meeting on Tuesday, December 12, 2017 at 4:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 4:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Judy Laniewski	Vice Chairman
Kevin Edwards	Member
Louis Minchello	Member

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
------------------	--------------------

Guests/Tenants:

None

Sherry Guilbault read the maintenance report.

M/Laniewski S/Edwards. Motion to approve the Minutes of the Regular Meeting of November 2, 2017. Unanimous vote, motion passed.

M/Laniewski S/Edwards. Motion to approve the 667 vouchers through December 12, 2017. Unanimous vote, motion passed.

Executive Director's Report:

Vacancy and lease activity since the last Board Meeting:

20	Vacant – 10/4/17 – Deceased
19A	Vacant – 12/4/17 -

Sherry Guilbault, Janet Jensen and Judy Laniewski attended the MassNAHRO Fall Conference 11/13-11/15/17 in Plymouth, MA

Department of Housing and Community Development conducted a Performance Management Review of the Avon Housing Authority on November 8, 2017

Sherry Guilbault discussed that in the past the Board has always approved closing the office the day after Thanksgiving and compensating the employees, therefore Sherry closed the Housing Authority office the Day after Thanksgiving on November 24, 2017 and compensated the full time employees.

M/Jensen S/Laniewski. Motion to approve closing the office on Friday, November 24, 2017 and compensating the employees. Unanimous vote, motion passed.

Rise Engineering conducted a site assessment on 12/8 for electric energy programs

Sherry Guilbault attended a SHADO meeting in Bridgewater on December 5, 2017

Sherry shared a letter from Mel King Institute offering free training for Resident Board Members

Town Election information – Sherry read an email from DHCD dated November 8, 2017 regarding a status update of tenant elections in towns.

Sherry Guilbault to attend a SMEDA meeting in Raynham on December 20, 2017

Sherry will be hosting a Tenant Holiday Party/Tenant Meeting either on 1/5/18 or 1/12/18. Once the date is determined she will let the Board members know.

The Board discussed reaching out to the Avon Council on Aging and seeing if they would be interested in holding a luncheon once a month at our Community Room instead of at the Council on Aging.

Next Board Meeting will be held on Monday, January 8, 2018 at 5:00 pm.

M/Minchello S/ Edwards. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

New Business:

M/Minchello, S/Laniewski. Motion to accept the Operating and Balance Statements for October 2017. Unanimous vote, motion passed.

M/Minchello, S/Edwards. Motion to adjourn meeting at 5:37 p.m. Unanimous vote, motion passed.

Next Board Meeting is scheduled for Monday, January 8, 2018 at 5:00 pm.

Respectfully submitted,



Sherry L. Guilbault
Secretary/Executive Director