

Avon Housing Authority

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MINUTES REGULAR MONTHLY MEETING February 7, 2017 5:00 P.M.

The Avon Housing Authority held a regular meeting on Tuesday, February 07, 2017 at 5:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Judy Laniewski	Vice Chairman
Louis Minchello	Member
Kevin Edwards	Member
Irene DeMarco	Member

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

None

The Board reviewed and discussed the maintenance report.

M/Edwards, S/Laniewski. Motion to approve the minutes of the meeting of January 11, 2017. Unanimous vote. Motion passed.

M/Minchello, S/DeMarco. Motion to approve the 667 vouchers through February 7, 2017. Unanimous vote, motion passed.

Executive Director's Report:

Vacancy and lease activity since the last Board Meeting:

21D	Vacant – 10/1/16 – Moved in with family – Leased 1/18/17
18D	Vacant – 10/11/16 – Transfer – Leased 2/1/17
6B	Vacant – 2/1/17 - Deceased

Executive Director attended a SMEDA Meeting on 1/20/17 in Raynham. Topic was: COMMBUYS Procurement: Posting Bids and Notifications.

TOWN OF AVON
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TOWN CLERK

Executive Director attended a MassNAHRO Professional Development meeting on Friday, February 3, 2017 in Franklin.

Unit #12 Construction is almost complete.

FY17 Budget has been approved.

Executive Director has contacted Lan-Tel regarding their 2015 quote for security cameras.

Next Board Meeting will be held on Tuesday, March 14, 2017 at 5:00 p.m.

M/Minchello, S/DeMarco. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

New Business:

M/Minchello S/Laniewski. Motion to accept the Operating and Balance Statements for December 2016.

Work Plan #018027 has been completed.

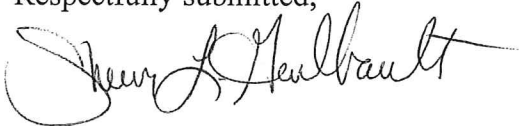
Sherry discussed and presented an Unregistered/Uninsured Vehicles Policy and a Health and Wellness Check Policy.

M/Minchello, S/DeMarco. Motion to adopt the Unregistered/Uninsured Vehicles Policy and the Health and Wellness Check Policy as presented. Unanimous vote, motion passed.

M/Minchello, S/DeMarco. Motion to adjourn meeting at 6:05 p.m. Unanimous vote, motion passed.

Next Board Meeting is scheduled for March 14, 2017.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sherry L. Guilbault", written in a cursive style.

Sherry L. Guilbault
Secretary/Executive Director