

Avon Housing Authority

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TOWN OF AVON

2022 FEB -9 A 9:18

TOWN CLERK

MINUTES REGULAR MONTHLY MEETING September 14, 2021 5:00 P.M.

The Avon Housing Authority held a regular meeting on Tuesday, September 14, 2021 at 5:00 p.m. in person at the Community Room located at 1 Fellowship Circle, Avon, MA and virtually for the public via GoToMeeting. Chairman Jensen called the meeting to order at 5:00 p.m.

Board Members Physically Present:

M. Janet Jensen	Chairman
Kevin Edwards	Vice Chairman
Judy Laniewski	Treasurer
Gary Qualter	Member

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

None

Sherry read and discussed the maintenance report submitted by Derek Adams.

M/Laniewski, S/Qualter. Motion to approve the July and August 2021 Regular Meeting Minutes as presented. 4 Ayes, 0 Nays. Unanimous vote, motioned passed.

M/Qualter, S/Edwards. Motion to table the August 2021 Operating and Balance Statements as presented. 4 Ayes, 0 Nays. Unanimous vote, motioned passed.

M/Qualter, S/Laniewski. Motion to approve the Vouchers May 26, 2021 through September 14, 2021 as presented. 4 Ayes, 0 Nays. Unanimous vote, motioned passed.

Sherry read and discussed the Executive Director's Report:

Vacancy and lease activity since the August 26, 2021 Board Meeting:

- The Avon Housing Authority currently has 10 vacancies

CHAMP waiting list pulls have been done for all vacancies.

Opening to the public: Board Meetings, Community Room and Office

COA cookout/luncheon – Halloween Party?

MassNAHRO Annual Conference to be held 9/19 – 9/22/21 in Falmouth

Executive Director Annual Review

Glendon Street/Smoking – Sherry will look into purchasing an ash tray for Glendon Street and 2 new ones for the designated smoking area.

King Street Property update

The Avon/Holbrook Housing Management Agreement was discussed.

M/Qualter, S/Edwards. Motion to continue with the Management Agreement with Holbrook Housing Authority, and to rescind the cancellation letter dated January 28, 2021, with the following stipulation added: If at any time the current Executive Director of the Holbrook Housing Authority, Sherry Guilbault, ceases to be the Executive Director of the Holbrook Housing Authority during the Management Agreement, the Avon Housing Authority has a right to cancel the Management Agreement effectively immediately. 4 Ayes, 0 Nays. Unanimous vote, motioned passed.

Sherry discussed her upcoming vacation days that she will be out of the office.

Next Board Meeting October 12, 2021 at 5:00 pm.

M/Qualter, S/Edwards. Motion to open the Community Room Monday, September 20, 2021 during regular maintenance hours of Monday-Friday 7:30 am – 3:30 pm with masks being mandatory. 4 Ayes, 0 Nays. Unanimous vote, motioned passed.

M/Qualter, S/ Laniewski. Motion to accept the Executive Director's Report as presented. 4 Ayes, 0 Nays. Unanimous vote, motion passed.

New Business:

M/Laniewski, Qualter. Motion to adjourn meeting at 6:21 p.m. 4 Ayes, 0 Nays. Unanimous vote, motion passed.

Respectfully submitted,

Sherry L. Guilbault
Secretary/Executive Director