

Avon Housing Authority

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MINUTES REGULAR MONTHLY MEETING May 3, 2018 5:00 P.M.

The Avon Housing Authority held a regular meeting on Thursday, May 3, 2018 at 5:00 p.m. at the office of the Housing Authority, 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:00 p.m.

Board Members Present:

M. Janet Jensen	Chairman
Judy Laniewski	Vice Chairman
Kevin Edwards	Member
Louis Minchello	Member

Board Members Absent:

None

Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

Derek Staffier	Tenant
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Sherry Guilbault presented and read the maintenance report.

M/Edwards, S/Laniewski. Motion to approve the Minutes of the Regular Meeting of April 3, 2018. Unanimous vote, motion passed.

M/Laniewski, S/Edwards. Motion to approve the 667 vouchers through May 3, 2018. Kevin Edwards abstained.

Vacancy and lease activity since the April 3, 2018 Board Meeting:

8C	Vacant – 3/1/18- Nursing Home - Ready
22A	Vacant – 4/2/18 – Nursing Home
14C	Vacant-5/1/18 – Nursing Home

Sherry Guilbault attended a SMEDA meeting on April 18, 2018 in Raynham.

Sherry Guilbault attended a SHADO meeting on April 24, 2018 in Fairhaven.

Sherry Guilbault, Janet Jensen and Judy Laniewski to attend the MassNAHRO Spring Conference May 20 -23, 2018.

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TOWN CLERK

Maintenance Garage Roof Project will be starting soon.

Air Source Pump Project – testing for asbestos will need to be done.

New cell phones and office phones were purchased.

Fencing at the end of Fellowship Circle to be removed in the next week or two.

Sherry discussed the options for ordering a new maintenance truck. The board agreed to order a 2019 maintenance truck – which could take 14-16 weeks.

Sherry discussed the community room stove with the board. Previously the board wanted to purchase a convection stove/double oven. Sherry is looking into getting one but they all have glass smooth tops. The Board agreed to order a traditional oven with regular burners.

Sherry will get prices on stoves and a new sign for the end of Fellowship Circle.

M/Minchello, S/Laniewski. Motion to accept the Executive Director's Report as presented. Unanimous vote, motion passed.

New Business:

M/Edwards, S/Laniewski. Motion to accept the Operating & Balance Sheets for March 2018 as presented. Unanimous vote, motion passed.

The Board discussed the reorganization of the Board.

M/Laniewski, S/Edwards. Motion to elect Janet Jensen as the Chairman of the Board. Unanimous vote, motion passed.

M/Laniewski, S/Jensen. Motion to elect Kevin Edwards as Vice Chairman. Unanimous vote, motion passed.

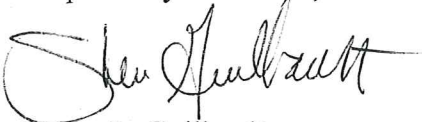
M/Edwards, S/Minchello. Motion to elect Judith Laniewski as Treasurer. Unanimous vote, motion passed.

M/Jensen, S/Laniewski. Motion to elect Louis Minchello as Clerk. Unanimous vote, motion passed.

M/Minchello, S/Laniewski. Motion to adjourn meeting at 6:03 p.m. Unanimous vote, motion passed.

Next Board Meeting is scheduled for Tuesday, June 5, 2018 at 5:00 p.m.

Respectfully submitted,



Sherry L. Guilbault
Secretary/Executive Director