

Avon Housing Authority

One Fellowship Circle * Avon, MA 02322
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TOWN OF AVON

2022 JUN 14 P 3:35

TOWN CLERK

MINUTES REGULAR MONTHLY MEETING February 10, 2022 5:00 P.M.

The Avon Housing Authority held a regular meeting on Thursday, February 10, 2022 at 5:00 p.m. in person at the Community Room located at 1 Fellowship Circle, Avon, MA. Chairman Jensen called the meeting to order at 5:08 p.m.

Board Members Physically Present:

M. Janet Jensen	Chairman
Judy Laniewski	Treasurer
Gary Qualter	Member

Board Members Absent:

Kevin Edwards	Vice Chairman
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Others Present:

Sherry Guilbault	Executive Director
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Guests/Tenants:

Donna Fitzgerald	Tenant
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Sherry read and discussed the maintenance report submitted by Derek Adams.

M/Laniewski, S/Qualter. Motion to approve the Regular Meeting Minutes of January 13, 2022. 3 Ayes, 0 Nays. Unanimous vote, motioned passed.

M/Qualter, S/Laniewski. Motion to approve the December 2021 Operating and Balance Statements as presented. 3 Ayes, 0 Nays. Unanimous vote, motioned passed.

M/Laniewski S/Qualter. Motion to approve the Vouchers through February 10, 2022. 3 Ayes, 0 Nays. Unanimous vote, motion passed.

Sherry read and discussed the Executive Director's Report:

Vacancy and lease activity since the January 13, 2022 Board Meeting:

- The Avon Housing Authority currently has 8 vacancies

CHAMP update – over 4,200 applicants on the waiting list.

King Street Property update – will need a perk test- will discuss at next meeting when Kevin is here.

Avon/Holbrook Housing Management Agreement update – Holbrook has not had a board meeting since 8/24/21.

DHCD Mandatory Board Training – Sherry mentioned she just learned in order for the Board to be in compliance they must retake this training every two years. Sherry will send the link to the board.

Sherry mentioned the office has not had time to put together a newsletter as of yet, nor has maintenance had time to put the cork boards in the building hallways.

Next Board Meeting to be held March 31, 2022.

M/Laniewski, S/Qualter. Motion to accept the Executive Director's Report as presented. 3 Ayes, 0 Nays. Unanimous vote, motion passed.

Old Business:

Veteran's Housing and Project# 018042 to remain tabled.

Project# 018042 Exterior Door Replacement tabled January 13, 2022 update.

New Business:

Sherry presented and discussed the 2023 CIP Capital Improvement Plan.

M/Qualter, S/Laniewski. Motion to approve the 2023 Capital Improvement Plan as presented. 3 Ayes, 0 Nays. Unanimous vote, motion passed.

M/Qualter, S/Jensen. Motion to adjourn meeting at 6:32 p.m. 3 Ayes, 0 Nays. Unanimous vote, motion passed.

Respectfully submitted,

Sherry L. Guilbault
Secretary/Executive Director