

## Avon Housing Authority Minutes

April 6, 2023

A Regular meeting of the Avon Housing Authority (AHA) was held on April 6, 2023, in person.

Upon roll call, those present were as follows:

**Present:** Janet Jensen, Judy Laniewski, Kevin Edwards, Gary Qualter, Colleen Doherty & Kristen Anderson

**Absent:** None

Meeting of the Bridgewater Housing Authority called to order by Chair Janet Jensen at 5:00 P.M. on April 6, 2023.

**Management Agreement** – It was voted unanimously to enter into a month-to-month management agreement with Taunton Housing Authority. Agreement signed by Chair Janet Jensen. The agreement is now to be signed by Alan Pelletier, Chair of the Taunton Housing Authority.

**Maintenance Report** – Reviewed by Board

### Approval of the Minutes

Regular Minutes of March 7, 2023

**Motion made** by Kevin Edwards to Approve the Regular Meeting Minutes of March 7, 2023, and the motion was **seconded** by Gary Qualter **Voted 4-0**.

### Approval of the December 2022, January and February 2023 Operating and Balance Statements

**Motion made** by Kevin Edwards to approve December 2022, January and February 2023 Operating and Balance Statements and the motion was **seconded** by Judy Laniewski **Voted 4-0**

### Approval of the Vouchers through February 28, 2023

**Motion made** by Judy Laniewski to approve the vouchers through February 28, 2023 and the motion was **seconded** by Gary Qualter **Voted 4-0**

### Approval of the Certificate of Substantial Completion for Exterior Door Project #018042

**Motion made** by Judy Laniewski to approve the CSC and the motion was **seconded** by Gary Qualter **Voted 4-0**

### Approval of the Certificate of Final Completion for Exterior Door Project #018042

**Motion made** by Judy Laniewski to approve the CSC and the motion was **seconded** by Gary Qualter **Voted 4-0**

**Parking Lot Line Painting** – Discussed that this was previously approved, and spots would remain assigned. This is something that we will look into.

**Replacement of Previously Removed Shrubs** – The Board Would like THA to address the shrubs if possible

**Policies:** All Policies to be reviewed and updated.

**ED Search Update:** Chair Jensen informed the board that DHCD denied the request to increase the hours of the Executive Director. They have contacted Rick Leco regarding a search for a new ED. This will be reviewed again at the May board meeting.

**Executive Director Report:** Ms. Doherty informed the board that we would be inspecting all units in mid-May, reviewing rent collection and resident files. We would be setting up an email for maintenance as well as providing them with computer access to meetings. Within the next several weeks we will begin to have the phones turned over to the Taunton office when Lee Anne is not in the office. This way residents will have a way to reach someone during normal business hours throughout the week.

**Board Report:** The Board indicated that the walkways are in very bad shape and suggested a possible capital project for walkways and shrubs.

**Adjournment** — A **motion** was made to adjourn the meeting by Kevin Edwards and **seconded** by Gary Qualter **Voted 4-0.**

Meeting adjourned at 5:31 P.M.