

## Avon Housing Authority Minutes

October 5, 2023

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A Regular meeting of the Avon Housing Authority (AHA) was held on September 14, 2023, in person.

Upon roll call, those present were as follows:

**Present:** Janet Jensen, Judy Laniewski, Kevin Edwards, Gary Qualter, Colleen Doherty, Kristen Anderson and Kerry Rogers

**Absent:** None

Meeting of the Avon Housing Authority was called to order by Chair Janet Jensen at 5:00 P.M. on September 14, 2023.

### Approval of the Minutes-

Regular Minutes of July 13, 2023

**Motion made** by Judy Laniewski to approve the Regular Meeting Minutes of July 13, 2023, and the motion was **seconded** by Gary Qualter. **Voted 4-0.**

### Accountant's Report-

Monthly financials were discussed and Bill Schedule.

**Motion made** by Judy Laniewski to approve Bill Schedule and **seconded** by Kevin Edwards.

### Vacancy and Occupancies-

Kristen Anderson gave update on vacant units and leasing new applicants.

### Report of TARS-

Kristen Anderson gave an update on tenant outstanding balances and repayment agreements. Rent collection is at 99%.

### Old Business- None

### New Business-

Kristen Anderson gave an update on the Smoking Policy. It was discussed to add an additional smoking area near the back of the property. All recommended to look at areas that would be suitable and report back next month.

Kristen Anderson presented the Wage Match Certification to the Board. Janet Jensen signed the certification.

Kristen Anderson discussed complaints from Glendon Street residents. It was decided to schedule a clean up day for the area.

Year end certifications were presented and signed.

**Executive Director's Report-** All discussed under new business

**Maintenance Report- Reviewed**

**Board Report-** The board asked that management look into the WIFI for the community center. They noticed that several of the window grids in the community center are missing at the front of the building. Suggested removing grids from rear windows to make front look better. It was asked if the ASHP were working as they had noticed a towel hanging on the outside of one of the units. The board has requested that the smoking area be added to the agenda for the next meeting.

**Adjournment-** A motion was made to adjourn the meeting by Gary Qualter and seconded by Kevin Edwards. Voted 4-0.

**Next meeting is October 12, 2023 at 5:00 PM.**