

Avon Housing Authority Minutes

October 12, 2023

AVON TOWN CLERK
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A Regular meeting of the Avon Housing Authority (AHA) was held on October 12, 2023, in person.

Upon roll call, those present were as follows:

Present: Janet Jensen, Kevin Edwards, Gary Qualter, Kristen Anderson and Kerry Rogers

Absent: Judy Laniewski

Meeting of the Avon Housing Authority was called to order by Chair Janet Jensen at 5:00 P.M. on October 12, 2023.

Approval of the Minutes-

Regular Minutes of September 14, 2023

Motion made by Kevin Edwards to approve the Regular Meeting Minutes of September 14, 2023, and the motion was **seconded** by Gary Qualter. **Voted 3-0.**

Accountant's Report-

Monthly financials were discussed and Bill Schedule.

Motion made by Gary Qualter to approve Bill Schedule and **seconded** by Janet Jensen. **Voted 3-0**

Vacancy and Occupancies-

Kristen Anderson gave update on vacant units and leasing new applicants.

Report of TARS-

Kristen Anderson gave an update on tenant outstanding balances and repayment agreements. Rent collection is at 100%.

Old Business-

Discussed the smoking area and adding a possible area near building 22. Measured the distance in the patio from the far left community room door which is twenty feet from the building. Agreed to add more seating on the patio and keep the smoking area where it is for now.

Discussed cleaning up the area on Glendon Street.

New Business-

Kristen Anderson presented the Drug and Alcohol-Free Workplace Policy. Kevin Edwards made **motion** to approve policy and Gary Qualter made **second**. **Voted 3-0.**

Kristen Anderson gave an update regarding the current camera system.

Executive Director's Report- All discussed under new business

Maintenance Report- Reviewed

Board Report- None

Adjournment- A motion was made to adjourn the meeting by Kevin Edwards and seconded by Gary Qualter made **motion to second**. **Voted 3-0.**

Next meeting is November 9, 2023 at 5:00 PM.