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Town of Avon Massachusetts



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TOWN OF AVON

2023 MAR 16 P 4: 28

TOWN CLERK

JOB POSTING **Employment Opportunity** **Public Safety Dispatcher**

The Town of Avon seeks qualified candidates for the position of Per Diem Public Safety Dispatcher to receive and process emergency and non-emergency signals and calls for service. Dispatch police, fire, EMS and other emergency units and personnel as needed. Monitor and operate emergency signaling, radio, computer, telephone, alarm, and other specialized equipment in support of public safety communications and dispatch functions.

Requirements include a high school diploma/GED, college degree desirable. Must achieve within the first 3 months of employment, or as soon as reasonable, based upon the availability of courses; CPR certification, CJIS operator certification and EMD certification. Work schedule to include nights, holidays, and weekends.

This is part-time, non-union position with no benefits. Hiring range is \$20.52 to \$21.35 per hour. DOQ.

The prospective employee must successfully complete a CORI (Criminal Offender Records Inquiry) and a physical examination, including a drug test. The Town reserves the right to run additional CORI checks as allowed under Massachusetts General Law. Prospective employee must possess a valid driver's license.

Please submit your Employment Application to Shanna Faro, Human Resources Coordinator, Town of Avon, 65 East Main Street, Avon, MA 02322 or e-mail to humanresources@avon-ma.gov. Position will remain open until filled.

The Town of Avon is an ADA/Equal Employment Opportunity/Affirmative Action Employer.