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Town of Avon Massachusetts



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TOWN OF AVON
REC'D APR 1 2024 PM4:03

JOB POSTING**Park & Recreation Director
Town of Avon, Massachusetts**

The Town of Avon seeks qualified applicants for its part-time Recreation Director. Performs duties specific to overseeing the programs sponsored by the Park & Recreation Commission including, but not limited to organizing, planning, and directing the Summer Program, seasonal events, and supervising the staff. Requires frequent communication with the Park & Recreation Commission.

Candidate must enjoy working with children and demonstrate excellent communications skills as position requires considerable interaction with the public. This position requires a flexible work schedule with some evening and/or weekend hours. This is a summertime concentrated position and will require a larger workload during the Recreation Department's busy Summer Program schedule. Non-summer hours would likely average about 10-14 hours a week depending on the program schedule as well as the Recreation Commission and department head meetings. Position would average about 40 hours a week during the summer. The position would not exceed 1000 hours per year. This is a part-time, non-union position with no benefits. The starting salary pay is \$24.73 per hour.

Please send your cover letter, town application, and resume to Shanna Faro, Human Resources Coordinator, 65 East Main Street, Avon, MA 02322 or by e-mail to sfaro@avon-ma.gov. Full job description, employment application and instructions for applying can be found at avon-ma.gov. Review of resumes will begin immediately. Position will remain open until filled.
EOE/AA