



Avon Park and Recreation Commission

65 East Main Street, Avon, MA 02322

Ben Chapman, Chairperson

Lori Fischer, Commissioner

Matthew Ferro, Commissioner

Jocelyn Lyons, Vice Chairperson

Dan Hart, Commissioner

Matt McAndrew - Program Director

Request for Field Permit Form

Organization:			
Address:			
	Street		
	City/Town	State	Zip
Name:		Email	
Phone		Phone	
Field Requested			
Date and Time Requested			
Alternative Date:			
Type of Use:			
I understand that municipal fields are prioritized for sanctioned league and scholastic teams as a priority. I agree to take full responsibility for liability or damage to the facilities during usage. I also agree to hold-harmless the Town of Avon in the event of injury or death, and damage to personal property during the time of field usage. This policy is for all teams requesting permits and covers practice and games that may take place in a municipal facility.			
Signature			Date

For office use only:			
Notifications:	Mailed	Faxed	Emailed
Approved:		Date:	
Denied:		Proof of Insurance:	
Rate:		Total:	

Scheduling

Applications for athletic permits are processed and issued continually throughout the year. Avon Park & Recreation recognizes each sport to have a specific season. Requests for these permits are processed within the following dates:

FALL (2nd Saturday in August - 1st Saturday in December)

Requests accepted beginning the 1st Monday in May.

Due the 1st Monday in June.

(Permits issued by the 1st Monday in July)

SOCCER, *SPECIAL USE PERMIT

SPRING (1st Friday in March - 2nd Sunday in June)

Requests accepted beginning the 1st Monday in December.

Due no later than the 1st Monday in January.

(Permits issued beginning the 1st Monday in February)

BASEBALL, SOFTBALL, *SPECIAL USE PERMIT

SUMMER (2nd Sunday in June - 2nd Sunday in July)

Requests accepted beginning the 1st Monday in March.

Due no later than the 1st Monday in April.

(Permits issued beginning the 1st Monday in May)

BASEBALL, SOFTBALL, TRACK & FIELD, *SPECIAL USE PERMIT

Field Permits A Field Permit is suggested for any event held on a dedicated field. Permits are required when the event becomes an organized activity, league game or is advertised to the public. Permits are issued for a limited 3-hour time. For information about extended use, contact Matt McAndrew, the Park and Rec Director at mmcandrew@avon-ma.gov

Field Regulations

- Smoking, possession and/or consumption of alcoholic beverages, and illegal drugs are always prohibited in parks.
- No person shall sweep, vacuum, rake or otherwise attempt to remove any standing water from park area.
- Abusive and/or indecent language is prohibited in parks.
- Motorized vehicles are prohibited in parks.
- Fireworks are prohibited in parks.

Permit Fees Type of Event	Rate	
	Avon resident	Non-resident

Recreational (ex. non-profit groups, family picnic, block party)	\$100.00	\$200.00
Charity Fundraiser (ex. B-B-Q/food sale, dance/entertainment)	\$150.00	\$200.00
Please note: Non-charity income generating events are prohibited.		
Programs sponsored by the Avon School Dept and the Avon Department of Park and Recreation are exempt.		

Permit Policies

Priority of Use

Field Permits are issued based on the following priorities:

1. Avon School Department sponsored games and practices.
2. Programs sponsored by Avon Park and Recreation.
3. Additional users based on availability of space, first come - first serve.

NOTE: Youth athletics generally have priority over adult use for field permits.

Unauthorized Use

The permit must be used for the purpose for which it was issued. Use of the permit for any unauthorized purpose results in forfeiture of fees and possible sanctions against the permittee. The permittee is responsible for all damages as a result of usage. Permits must be available on site.