



Avon Park and Recreation Commission
65 East Main Street, Avon, MA 02322

TOWN OF AVON
2019 MAR 21 A 9:49
TOWN CLERK

Dan Hart Vice Chairperson
Ben Chapman Commissioner
Barbara Littlefield Commissioner

Carl Fischer Chairperson
Stephen McCarthy Commissioner
Jessica Delorey Secretary

February 26, 2019

The Avon Park and Recreation met at 6:30pm with members Carl Fischer, Ben Chapman, Dan Hart and Youth Program Director Jen Mayo present.

Minutes from the February 5th, 2019 meeting were reviewed and approved.

FAMILY MOVIE NIGHT

Family Movie Night has been scheduled for July 27th, 2019 with a rain date of August 3rd. Ben is in the process of receiving permits. The board discussed creating a "Save the date" flyer to distribute to the community. Movie selections were discussed.

COMMUNITY EVENT

Dan suggested a community movie night during April Vacation. The event will take place at The Civic Center and would include providing snacks along with the movie. The date will be April 26th at 7pm.

Dan made a motion to organize the community movie night with limited admission of 30 people. Ben 2nd the motion with all members in favor.

TEEN PROGRAM

Jen gave an update on the continued success of the teen program. She reported that 18 kids attended the game night. She informed the board of future activities planned.

AVON CIVIC ASSOCIATION

Avon Park & Recreation will be reaching out to the Avon Civic Association to discuss the following:

- Co-sponsor a community Easter Egg Hunt at DeMarco Park. Date is scheduled for April 6th with a rain date of April 13th
- Invite Avon Civic Association to a future meeting to discuss co-sponsoring a fall event. One idea is doing an "Octoberfest".

Dan made a motion to reach out to the Avon Civic Association to discuss the fall event. Ben 2nd the motion with all members in favor.

PARK & RECREATION RULES AND REGULATIONS

Jen Mayo updated the rules & regulations and handed them to the board members for review. Members made the following addition:

- A verbal warning will be given for any incident. A written report will be filed for a 2nd incident.

SUMMER PROGRAM JOB DESCRIPTIONS

Board members reviewed the job descriptions for 1 Lead Councilor, 1 Playground Supervisor and 8 Councilors with the following pay scales:

- Playground Supervisor: G10 Steps 1-7
- Lead Councilor: G9 Steps 1-7
- Councilors: G8 Steps 1-7

Dan made a motion to bump the Playground Supervisor pay scale from a G10 to a G11 steps 1-7. Ben 2nd the motion with all members in favor.

Dan made a motion to bump the Lead Councilor pay scale from a G9 to a G10 steps 1-7. Ben 2nd the motion with all members in favor.

Dan made a motion to accept and approve councilors pay scale of G8 steps 1-7. Ben 2nd the motion. The Chairman made a friendly amendment for all new hire councilors be on the pay scale G8 steps 4-7. All members were in favor.

- Hire dates will be from May 28th, 2019 to August 23rd, 2019.
- Park & Rec registration is scheduled for June 4th and 6th 2019
- All summer staff will receive 1st Aid/CPR and Concussion training.

DPW

Carl shared an email from Bill Fitzgerald with the board that discussed an update on cleaning out the drainage pipe at Fagan Drive. Members have invited Bill to their next meeting to discuss field maintenance.

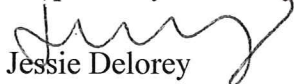
FIELD USE PERMIT

Avon Little League submitted a field use permit for use of the Butler School fields and the Crowley Fields starting April 1st-August 31st, 2019.

Dan made a motion to accept Little League's permit and to waive the fee. Ben 2nd the motion with all members in favor.

Our next meeting will be March 12, 2019

Respectfully submitted,



Jessie Delorey

Recording Secretary

Avon Park and Recreation.