



Avon Park and Recreation Commission  
65 East Main Street, Avon, MA 02322

TOWN OF AVON  
2023 JAN 11 A 9:05  
TOWN CLERK

Daniel Hart, Chairperson  
Marci Kovick, Commissioner  
Matthew Ferro, Commissioner

Benjamin Chapman, Vice Chairperson  
Jocelyn Lyons, Commissioner  
Jennifer Mayo, Recreation Director

**June 8, 2022**

Members present: Daniel Hart, Chairman  
Benjamin Chapman, Vice Chairman  
Jocelyn Lyons, Commissioner  
Marci Kovick, Commissioner

Others present: Jennifer Mayo, Recreation Director

Not present: Matthew Ferro, Commissioner

Vice Chairman Chapman called the meeting to order at 6:39 pm, with all members present. He announced that this meeting of the Park and Recreation Commission is being conducted via a hybrid method. The public may attend the Park and Recreation meetings in-person or may continue to participate via remote access. Until further notice, in-person attendees, who are not vaccinated, will be recommended to wear a mask. Vice Chairman Chapman reminded the viewing audience those persons who would like to view this meeting while in progress may do so through the website application Zoom.

**Minutes**

Tabled to a future meeting.

**Miller Tracy mural/playground**

Recreation Director Mayo will make copies of the inspection report for all Commissioners and DPW.

### **Tennis Courts**

Commissioner Lyons Completed the Google form survey and the Board would like to add the option to collect emails. Recreation Director Mayo will share the survey link on social media, town website, through the schools, and email. The survey will stop collecting responses on June 30, 2022.

### **Department Head meeting update**

Recreation Director Mayo updated the Board on end of the fiscal year guidelines.

### **Summer Program**

Recreation Director Mayo updated the Board on the Summer Program, including: the link to late registrations is open, working to complete all town requirements with seasonal summer staff, and waiting to get quotes on storage units for summer program supplies at the playground.

Recreation Director Mayo will update the Board with participant numbers on Friday, June 10<sup>th</sup> when the late registration period ends at 4 pm.

### **Butler Day**

The event has been approved by the Superintendent and will be on Wednesday, June 15, 2022, at 3:30 pm at the Noonan Field. Commissioner Kovick will purchase the snacks and drinks for Park & Recreation and will submit a receipt to Recreation Director Mayo for reimbursement.

Recreation Director Mayo and Staff member Michele Goode will help distribute snacks the day of the event.

### **Noonan field banner**

The baseball banner has been delivered to AMHS and the Athletic Director will work with DPW to get the banner in place for the upcoming Butler Day.

### **End of the year budget**

Recreation Director Mayo updated the Board on what has been purchased thus far, including: first aid supplies, t-shirts, staff sweatshirts, and string bags. Recreation Director Mayo will send promotional ideas to the Board to review and will bring banner designs to the next meeting.

The Board discussed the purchase of a projector for movie nights. Recreation Director Mayo will research and bring information to the next meeting.

### **Community Movie Night (CMN)**

The Board discussed location, staffing, bathrooms, and food for the upcoming CMN on August 6, 2022. Recreation Director Mayo will create a slideshow of the Summer Program to be played

before CMN, contact the food truck Joe's Eats and treats and Ellie's ice cream truck for availability, and submit a free use of school request for the Butler school to Mrs. Shaw.

### **Discussions**

- Next meeting will be June 22, 2022
- Recreation Director Mayo will bring MyRec.com information to the next meeting
- Remove porta potty from Fagan Drive on June 27, 2022
- Damaged bleachers at the Butler field. Commissioner Kovick will send pictures to Recreation Director Mayo, to be shared with DPW
- Swing stock – 2 baby swings, 12 flat swings and DPW has chains
- Recreation Director received a field permit request and a use of space request, both will be added to the agenda for the June 22, 2022, meeting

### **List of documents**

June 8, 2022, meeting agenda  
Promotional items

Meeting adjourned, June 8, 2022, at 7:29 p.m.

Respectfully submitted,

Jennifer Mayo  
Recreation Director