

AVON PARK AND RECREATION COMMISSION

TOWN OF AVON

2014 JUL 15 AM 11:43

COMMISSIONERS: Barbara Littlefield, Chairwoman
Kathy McDonald, Vice-Chairwoman
Matthew Doucet, Glenn Fernald, Michael Lawler

TOWN CLERK

MAY 15, 2014

Avon Park and Recreation met at 7:00 with members Barbara Littlefield, Matt Doucet and Mike Lawler present.

Minutes from the April 3rd and May 1st meeting will be held until our next meeting.

SUMMER PROGRAM

The Commission met with Kristin Kopke, who will be our Programs Coordinator for the SP this year. Liz Doucet will be the program director and her assistant will be Kelly Mains. Christine Dembrosky will offer Digital Photography classes. Supplies for the class will be taken from the SP account. The Commission approved the purchase of a digital camera.

Summer Program signup's will be held on Tuesday June 10th from 6:00 to 8:00.

There will be in park activities every day, regardless of whether there is a field trip. There will be an adult on premises at all times. The field trips will have the same supervision as in the past.

Kristin presented a schedule of the July and August program activities. There will be no major field trips the first week of the program due to a local Bible Camp. The area where the program is being held will be closed off to all but the children registered for the program.

So far the following councilors will be returning: Sean, Ethan and Liz. It was decided that positions will be available for 4 Jr councilors. Kristin was given the ok to order 4 t-shirts for each counselor plus the usual shorts and sweater shirt. The Commission would like CPR training for each counselor.

The SP fee was discussed. It was decided that the fee per child will be \$80.00, with a cap of \$200.00 per family. The fee will include free t-shirts and special rates for the field trips. If the board is approached with a hardship situation then a scholarship may be offered. We will also offer water and healthy snacks on some of the field trips. Kristin was given the ok to order lunch bags to be used on the field trips. T-shirts will be bright yellow with the Avon emblem and SP cell# printed on it. A family field trip day was discussed. The adult accompanying the child could bring a picnic lunch.

The children will have 1 ½ hours of structured time during each day SP. They will have free time each morning until 10:00. Kristin and Liz will review each weeks activities as they approach. Tuesdays will be field trip days. Teen field trips will not require the teen to be registered for the program. Flyers will be distributed announcing each trip.

Kristin will be creating a Face Book page that she will be able to use for the SP updates. The signup packet will include a form that parents can sign off on putting their child's picture on Face Book.

Family movie night will be held on August 16th. The movie will be The Goonies.

SP approved ordering a storage Pod for the SP use at the Butler School. The rate for the 8 weeks of the program will be \$509.00.

Matt motioned that we accept Kristin's presentation and issue a start up petty cash check in the amount of \$500.00. Mike 2nd the motion with all members in favor. The working budget for the SP will be \$5,000.00.

THEATER PROGRAM

Matt presented the outline for the Avon Community Theater production of Oliver. The Tams-Widmark fee is \$2,900.90 for the play rights. The director fee is \$1200.00, Music director \$1200.00, chorographer \$400.00. The play will be directed by Renna. Show dates 11/7, matinee 11/8 and evening performance 11/8 at the Avon High School. There will be auditions held on 8/28 and 8/29. There will be a participation fee of \$25.00 and a \$5.00 script fee for all participants.

ACT would like to plan ahead for a production of Rent in May 2015. Tentative cost \$4230.00.
The Commission also reviewed Amanda Pyne's proposal for the Summer Program Show of Mid Summer's Night Dream. The Commission made adjustments to Amanda's salary costs. Barbara will email Amanda these adjustments. The directors fee was changed from \$1500.00 to \$1200.00.

MISC

Carl Fisher has reported a serious situation at the Crowley field. There are a lot of dog waste all over the fields. Carl has reported this to the Board of Health. P & R will work on replenishing the Mutt Mitts. For our June agenda P & R will discuss ordering Asset ID's for all our equipment.

Our next scheduled meeting will be on June 5th.

Respectfully submitted,

Carol Geary, Secretary
Avon Park and Recreation Commission