

## AVON PARK AND RECREATION COMMISSION

TOWN OF AVON

Commissioners: Barbara Littlefield, Chairwoman  
Carl Fischer, Vice -Chairman  
Mike Lawler, Stephen McCarthy, Dan Hart

JANUARY 10, 2017

Avon Park and Recreation met at 6:30 with members Barbara Littlefield, Carl Fischer, Mike Lawler, Stephen McCarthy and Dan Hart present.

Minutes from the December 12<sup>th</sup> meeting were reviewed and approved as amended.

### **TEEN PROGRAM**

Dan received the tickets for the Providence Bruins trip and turned them in to Carl. The tickets includes a drink and popcorn. The board is still working on hiring councilors for the Teen program. Carl will ask Jen to reach out to the Summer Program councilors to see if any of them are interested. P&R is providing the tickets for the Prov Bruins game however because we have no means of depositing any moneys collected we will not be offering any other trips. Activities will be limited to either using the Civic Center or high school gym.

Because the Teen Program is getting a late start the board is concerned that the 16 weeks that Jennifer was hired as a seasonal employee will expire before the program is over.

### **BUDGET/ARTICLES**

The Commission reviewed the budget and articles Carl prepared. Shannon MacKenzie provided P&R with guidelines to create a revolving account that can be used by P&R to deposit funds collected from our youth programs. Mike worked on the regulations P&R will need to follow according to the Mass General Laws that pertain to P&R revolving accounts.

The Commission reviewed the job description for the new line item for a Program Director. Dan motioned that the board accept the Program Director's job description as prepared by Carl, Stephen 2<sup>nd</sup> the motion with all members in favor. Stephen also motioned that we present the salary for the Program Director at \$20,000.00. Carl 2<sup>nd</sup> the motion with all members in favor.

The Commission also reviewed the Article Carl prepared, requesting that the balance of \$21,443.00 remaining in the Crowley Backstop line item, be re-purposed to be used to bring the Girl's softball field at Crowley up to playing condition. The Commission decided to change the re-purposed to reconditioned. Dan motion that the Article be accepted with the change of wording, Stephen 2<sup>nd</sup> the motion as amended with all members in favor.

### **SUMMER PROGRAM/YOUTH PROGRAM**

Dan motioned that we increase the SP registration fee from \$80.00 to \$90.00 for residents of the town, with a cap of \$180.00 per family. Stephen 2<sup>nd</sup> the motion with all members in favor.

Dan motioned that we increase the registration fee from \$125.00 per week to \$130.00 per week, for non-residents. Carl 2<sup>nd</sup> the motion with all members in favor.

Dan motioned that the registration fee for the Workcreation group be increased from \$10.00 to \$25.00. Carl 2<sup>nd</sup> the motion with all members in favor. The amount of free field trips offered to the Workcreation group will depend on the number of youth that signup.

The board plans on posting the Summer Program Directors position by February 1<sup>st</sup>.

### PLAYGROUNDS

It was noted that all 3 playgrounds need to be inspected. The Commission should anticipate that the inspection will result in repair costs.

### MISC

Carl reported that the gate on the Noonan field is damaged. He moved it inside the fenced area.

Barbara will work on a Park & Recreation Mission Statement that will be posted on the town web site.

Our next scheduled meeting is on January 24<sup>th</sup> @ 6:30.

Respectfully submitted,

A handwritten signature in cursive script that reads "Carol Geary".

Carol Geary, Secretary  
Avon Park and Recreation Commission