

Personnel Board Minutes

5/30/12

In Attendance

Charles Clinton
Sherry Madore
Laura Canducci
Margo Mansur

Absent

None

7:30 - The meeting was called to order. All board members present.

7:35 - The chairman reviewed the results of the May 1 Town Meeting, where the Personnel Board article was successful. The article proposed a 9% salary increase for all classifications, and the extension of the Steps to 7. As explained on Town Meeting floor, no action taken is to be considered retroactive; and even though steps have been expanded to 7, no one will assume a higher step until their anniversary date. Any time a person is reclassified, the date of reclassification is their new anniversary date.

7:45 - Discussed next actions needed. Determined we must make changes in by-law book to reflect salary schedule changes and updates to benefits. A new book should be printed, and submitted at Town Meeting for approval as a whole.

7:50 - Motion to accept minutes of previous meeting was made by Laura Canducci and was seconded by Sherry Madore. The motion carried unanimously.

7:55 - Action Forms the Board had expected to review were not found, and possibly have been placed in the wrong box. Margo Mansur will contact the Town Administrator's office and inquire. Once we have them we will set another meeting date.

8:00 - Laura made a motion to adjourn, seconded by Sherry. Meeting adjourned.