

Avon Public Library

Trustee Meeting, Wednesday Oct. 23, 2019

Called to order at 10:19 AM at the Avon Public Library 280 West Main St. TOWN OF AVON

Present; Chuck Comeau, Paul Chute and Library Director Ann Fogg.

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Town Administrator Greg Enos, architects Tom Scott and Tom Armstrong.

TOWN CLERK

Attached is a list of contractors.

Tom Scott gave an over view of the project from installing new beam over area that the new chair lift will be installed. Discussed the need to remove the circulation desk in phases so not to impact day to day operations.

Discussed the need to have access to the existing ramp and stairs going from main level to the reading room for patrons as much as possible. Those stairs are the only inside access to the Library restrooms.

Discussed that it would take 16 weeks about to design and manufacture the chair lift. Contractors suggested delaying start date of construction to accommodate the time needed to receive the chair lift. That way construction could be completed in one operation instead of having to come back later to finish the project. It was discussed to start construction in February instead of December. Bids are due on Nov. 8<sup>th</sup> and architect will send out addendums from topics discussed at today's meeting to give contractors time for any additional questions.

Discussed tying the utilities into the basement, and if any requirements need to be addressed to maintain the warranty on the new roof. It was suggested to get a roofer that was an authorized installer for our roofing material.

Tom invited the contractors to do a walk around to see the project area in the Library.

There was discussion on the installation of the new circulation desk. Chuck explained we would get information to the contractors. We discussed giving the contractors plans and drawings, or having the town purchase the item and have contractors install it with any necessary utilities.

Discussion on keeping the Library open as much as possible, but for safety or any other concerns there might be some closures.

Motion to adjourn at 11:30 AM by Paul, 2<sup>nd</sup> by Chuck. Motion passed.

Respectfully Submitted



Paul J Chute