

Avon Conservation Commission

**All Paperwork & Plans Must be Submitted 14 days Prior
To the Set Meeting Date. No Exceptions!!!**

**YOU MUST APPLY TO MASS DEP FOR A FILE # THAT
GOES ONTO THE PAPER FILING **BEFORE** SUBMITTING TO THE BOARD.**

WPA forms package (6) Sets.

Plans – 7 Sets in Color. One Original and 6 copies.

\$50.00 filing fee. Check made out to the Town of Avon. This is separate from the DEP filing fee.

The Public Hearing Notice is the responsibility of the applicant AND must be posted 7 days prior to the hearing. Postings are in the local papers--the Moneysaver 781-344-4833, Brockton Enterprise or other local newspaper.

Agenda for NOI or RDA must be submitted 2 weeks prior to the scheduled meeting date to get on the agenda.

The Applicant and Project Manager should attend the hearing.

Determination of Applicability – RDA

Filing Fee \$50.00

A WPA Form 1 – Request for Determination of Applicability – filed with the Conservation Commission if you are not sure whether or not your project is subject to the Wetlands Protection Act.

All DEP forms must be completed and a copy submitted to the Southeast Office of the DEP and 6 copies to the Avon Conservation Commission.

A WPA Form 2 – Determination of Applicability (DOA) will be completed by the Conservation Commission.

Notice of Intent – NOI

Filing Fee \$50.00

A WPA Form 3 – Notice of Intent is filed when you are planning a project that you know is subject to the Wetlands Protection Act.

All DEP forms must be completed and a copy submitted to Southeast Regional Office of the DEP and 6 copies to the Avon Conservation Commission.

A WPA Form 5 – Order of Conditions will be completed by the Conservation Commission.

Required to be filed with application:

Abutters within 300 feet must be notified by means of a certified letter with signed receipt notifying them of the date, time and place of hearing. The abutters list can be obtained from the Assessors Office.

WPA Form 1 – Request for Determination of Applicability – RDA
To be filed by the applicant.

WPA Form 2 – Determination of Applicability – DOA
To be completed by the Conservation Commission.

WPA Form 3 – Notice of Intent – NOI
To be filed by the applicant.

WPA Form 4 – Abbreviated Notice of Intent – ANOI
To be filed by the applicant.

WPA Form 4A – Abbreviated Notice of Resource Area Delineation – ANRAD
To be filed by the applicant.

WPA Form 4B – Order of Resource Area Delineation – ORAD
To be filed by applicant

WPA Form 5 – Order of Conditions - OCC
To be completed by the Conservation Commission.

WPA Form 6 – Notification of Non-Significance - NON
To be completed by the Conservation Commission

WPA Form 8A – Request for Certificate of Compliance – RCOC
To be filed by the applicant.

WPA Form 8B – Certificate of Compliance – COC
To be completed by the Conservation Commission. 2 Sets of as-built plans are required. They are to be submitted 2 weeks prior.

WPA Form 9 – Enforcement Order – EO
To be completed by the Conservation Commission when a property is in violation of the Wetlands Protection Act.